



**Policy No.: 1100.09**

Topic:  <p style="text-align: center;"><b>Board Member Remuneration</b></p>	Effective Date: June 13, 2006
	Approved By:  RES 259-06-13-06 RES 376-08-28-07 RES 003-01-22-08
Subject Area:  <p style="text-align: center;">Governance</p>	Date of Next Review:  March, 2010
	Date(s) Revised:  August 28, 2007 January 22, 2008

<p><b>Policy Statement:</b></p> <p>In recognition of the statutory nature of the boards, Council appointed board members will receive remuneration for the performance of their duties for Yellowhead County.</p>
<p><b>Purpose:</b></p> <p>To provide for the payment of remuneration in the form of a per diem to council appointed board members</p>

**Council Principles:**

Remuneration Rates for Board Members	<ul style="list-style-type: none"> <li>➤ Per diem rates shall be set by council resolution. The per diem rate determined for council will also apply to the statutory appointed boards.</li> </ul>
Policy Application	<ul style="list-style-type: none"> <li>➤ This policy only applies to the Subdivision and Development Appeal Board, the Yellowhead County Recreation Board, the Family and Community Support Services Board, and the Agricultural Services Board.</li> </ul>
Expenses	<ul style="list-style-type: none"> <li>➤ Board members shall be reimbursed for expenses as per Yellowhead County's Travel and Subsistence Policy as may be amended from time to time.</li> </ul>



Budget Considerations	➤ Despite this policy, Board members will perform their duties within the budget guidelines that Council adopts for Council each year.
-----------------------	--

**Managerial Guidelines:**

Processing of Expense Claims	<p>Administration will process expense claims in a timely manner and in accordance with this policy.</p> <p>Administration shall review expense claims for compliance to this policy. Where there is a concern, Administration will contact the Board member and discuss the concern. If Administration and the Board member cannot agree on the interpretation of this policy, the matter will be referred to the Mayor and the Mayor will make the final decision.</p>
------------------------------	--

---

Chief Administrative Officer

January 22, 2008

---

Date