

## MINUTES

Yellowhead County Council held a meeting on February 23, 2010 at 9:30 a.m. in the Council Chambers, at the Yellowhead County Administration Building in Edson, Alberta.

### COUNCILLORS

#### PRESENT:

Gerald Soroka, Mayor  
Jay Lowe, Deputy Mayor & Councillor, Division No. 3  
George Webster, Councillor, Division No. 1  
Ewald Kwirant, Councillor, Division No. 2  
Larry Richter, Councillor, Division No. 4  
William Velichko, Councillor, Division No. 6  
Roxanne Scherger, Councillor, Division No. 7

### COUNCILLORS

#### ABSENT:

Vacant – Councillor, Division No. 5  
Lavone Olson, Councillor, Division No. 8

### ADMINISTRATION

#### PRESENT:

Jack Ramme, Chief Administrative Officer  
Linde Proskow, Council/ Recording Secretary  
Catherine Adair, Communications Coordinator  
Barb Lyons, Director of Corporate and Planning Services  
Brent Shepherd, Planning and Development Manager  
Jan Karasek, Planning and Development/ Subdivision Officer  
Michael Steffler, Project Engineer  
Debbie Charest, Director of Community and Protective Services  
Derek Starnes, Parks/ Recreation Supervisor

Mayor Soroka called the council meeting to order at 9:30 a.m.

#### 1.1 ADOPTION OF THE FEBRUARY 23, 2010 REGULAR COUNCIL MEETING AGENDA

RES 074-02-23-10

MOVED BY Councillor Scherger that Council adopts the February 23, 2010 regular council meeting agenda with the following amendments:  
- Add agenda item "4.4 2010 Municipal Election – Special Ballots"; and  
- Add agenda item "4.5 2010 Municipal Election – Appointment of Returning Officer".

CARRIED UNANIMOUSLY

#### 2.1 ADOPTION OF THE FEBRUARY 9, 2010 REGULAR COUNCIL MEETING MINUTES

RES 075-02-23-10

MOVED BY Councillor Kwirant that Council adopts the February 9, 2010 regular council meeting minutes as presented.

CARRIED UNANIMOUSLY

#### 2.2 ADOPTION OF THE FEBRUARY 9, 2010 PUBLIC HEARING MINUTES FOR BYLAW NO. 2.10

RES 076-02-23-10

MOVED BY Councillor Velichko that Council adopts the February 9, 2010 Public Hearing minutes for Bylaw No. 2.10 as presented.

CARRIED UNANIMOUSLY

#### 2.3 ADOPTION OF THE FEBRUARY 9, 2010 PUBLIC HEARING MINUTES FOR BYLAW NO. 3.10 AND BYLAW NO. 7.10

RES 077-02-23-10

MOVED BY Councillor Webster that Council adopts the February 9, 2010 Public Hearing minutes for Bylaw No. 3.10 and Bylaw No. 7.10 as presented.

CARRIED UNANIMOUSLY

#### 2.4 ADOPTION OF THE FEBRUARY 9, 2010 PUBLIC HEARING MINUTES FOR BYLAW NO. 6.10 AND BYLAW NO. 10.10

RES 078-02-23-10

MOVED BY Councillor Velichko that Council adopts the February 9, 2010 Public Hearing minutes for Bylaw No. 6.10 and Bylaw No. 10.10 as presented.

CARRIED UNANIMOUSLY

**2.5 ADOPTION OF THE FEBRUARY 16, 2010 COMMITTEE OF THE WHOLE MEETING MINUTES**

RES 079-02-23-10

MOVED BY Councillor Kwirant that Council adopts the February 16, 2010 Committee of the Whole meeting minutes as presented.

- Change Item 2.4 from ". . . none." to "Alberta Association of Municipal Districts and Counties".

CARRIED UNANIMOUSLY

**3.1 KEN WILLIAMSON – EDSON FISH & GAME ASSOCIATION - SCHEDULED PUBLIC PRESENTATION**

Ken Williamson and Earl Trathen of the Edson Fish & Game Association submitted a written presentation to Council with regard to:

- Council's assistance to resolve an access issue to the firearm/archery range located on SE 07-53-17-W5M
- The Edson Fish & Game Association owned the subject land and had access to it for the past sixteen years
- The access across Mr. Pillage's land was the only access available, due to the railway line along the north of the property and a swamp to the east and south. The construction of a road would be costly and was not feasible at this time
- Approximately 300 public members plus the Royal Canadian Mounted Police and Fish and Wildlife officers utilized the site as a secure location for training of firearms and archery
- Did not want to lose the facility, it was a benefit to the community to retain the facility

**3.2 WILHELM KNOP – DRAINAGE ISSUE SW 07-54-16-W5M - SCHEDULED PUBLIC PRESENTATION**

Kurt Benke on behalf of Wilhelm Knop, made a verbal presentation to Council with regard to a drainage issue on SE 07-53-17-W5M. Discussion included:

- Land in question was higher than Chip Lake, had a clay base so water could not run off
- Cleared the land as it was needed for pasture but could not use it as it was always wet or flooded
- Problem could be eliminated if Yellowhead County were to extend the ditch on township road 541 for another 300 metres, it would then drain into Chip Lake
- Part of the problem was a 6-inch culvert which was frozen in the spring and then caused the water to overflow the road and drain onto his land
- Yellowhead County stated that the infrastructure services department would further investigate the culverts in question and if required could replace culverts but could not perform any major ditching

**4.1 DISPOSITION OF KEN WILLIAMSON – EDSON FISH & GAME ASSOCIATION – PUBLIC PRESENTATION**

Council had received a delegation from the Edson Fish and Game Association with respect to access issues to their gun range located on SE-7-53-17-W5.

Currently the Association accessed the gun range via the property to the west, (SW 7) however the owner had advised the Association that he would not allow this access to continue beyond July 1, 2010.

The parcel abutted an undeveloped road allowance, and to gain access to the parcel would require approximately one-half mile of road to be constructed. Should a new road be constructed, it would dead-end as the road allowance ultimately was blocked by the railway line.

As the landowner did not wish to allow his property to be used as an access any longer, the only option available to the Association was to construct a road on the road allowance. Without doing a site investigation, a ball park figure for discussion purposes for the construction of such a road was approximately \$150,000.00. Council options were:

- Construct a road to the property – caveat property so it could be sold for development in the future.
- Have the Edson Fish & Game Association fund raise, check status (non-profit etc) to see if they could raise funds through grants/recreations board etc to build a road.

RES 080-02-23-10

MOVED BY Councillor Richter that Council directs Administration to approach the owners of SE 7-53-17-W5M with regard to the access road to the Edson Fish & Game Association Club gun range as an arbitrator and discuss possible solutions to the required access.

CARRIED UNANIMOUSLY

#### 4.2 FIRE SERVICES STRATEGIC PRIORITIES

Administration advised that at Council's annual strategic planning session, discussion arose with respect to the direction and priorities of the Yellowhead County Fire Service. Administration advised Council that a strategic plan had been prepared for the fire service and would be communicated to Council at a future Committee of the Whole meeting.

To recap, in December, Fire Services had conducted a strategic planning session and invited the Regional Chiefs from the eight district halls to participate. Unfortunately, not all halls were represented; however those that did attend assisted in creating the strategic priorities plan attached to the agenda package.

This planning document was the focus of the work plan for fire services over the next term. The strategic priorities chart identified the top five items that were the highest priority at the moment. This finalized document had been shared with the District Chiefs who concurred with the priorities and the system for adding new items to the work program.

RES 081-02-23-10

MOVED BY Councillor Scherger that Council accepts for information only the Fire Services Strategic Priorities document as presented.

CARRIED UNANIMOUSLY

#### 4.3 THIRD READING OF BYLAW NO. 11.10 BEING A BYLAW TO AUTHORIZE SPEED LIMITS ON CERTAIN HIGHWAYS

Administration advised that Council had passed first and second reading to Bylaw No. 11.10, being a bylaw to authorize speed limits on Yellowhead County controlled roads. The major changes from previous Bylaw No. 7.06 were as followed:

- Change maximum speed in a multi-lot subdivision with internal road network from 50 kilometres per hour to 60 kilometres per hour.
- The following schedules would be removed from the schedules as scheduled reductions:
  - o Schedule 4 – Edson Area – Should be 80 kilometres per hour (Schedule listed at 50 kilometres per hour)
  - o Schedule 5 - East Crossing – Should be 80 kilometres per hour (Schedule listed at 50 kilometres per hour)
  - o Schedule 9 – Shining Bank Road - Should be 80 kilometres per hour (Schedule listed at 70 kilometres per hour)
  - o Schedule 10 – Wolf Creek road - Should be 80 kilometres per hour (Schedule listed at 50 kilometres per hour)
  - o Schedule 11 – Township Road 542 - Should be 80 kilometres per hour (Schedule listed at 50 kilometres per hour)

#### THIRD READING

RES 082-02-23-10

MOVED BY Councillor Webster that Council gives Bylaw No. 11.10 third and final reading.

CARRIED UNANIMOUSLY

#### 4.4 2010 MUNICIPAL ELECTION – SPECIAL BALLOTS

Administration advised that the option to use special ballots in local elections was legislated by s.77.1 (1) of Local Authorities Election Act. Special Ballots could also be described as an "absentee ballot" or a "mail-in ballot".

The key benefit of implementing special ballots was that the vote was extended to those who would not be able to vote otherwise. These individuals might include petroleum industry employees assigned to a location outside of the jurisdiction, members of the military, those who spent the winter in other communities (snowbirds), or the physically challenged. The 2007 Municipal Election was the first year Yellowhead County offered the option of voting by special ballots. Administration deemed the project a success as there were 117 votes cast by special ballot

There were some key arguments against the use of special ballots, which included:

- The process was complicated, and voters often inadvertently committed common errors that could result in a rejected ballot;
- Timelines for return of the ballot was challenging as the issuance of special ballots could be done via mail.

Pursuant to Section 77(3.1) of the Local Authorities Election Act, Council might, by resolution, set a time and date earlier than the closing of the voting station on Election Day for when the outer envelope must be received by a returning officer. To facilitate the effective management of all polling stations, Administration recommended that the polling station for special ballots close at 4:30 p.m. on Election Day.

RES 083-02-23-10      MOVED BY Councillor Lowe that Council approves the provision for special ballots;  
  
AND THAT Council directs that the request by the voter for special ballots be allowed in the following methods:

- In writing
- By telephone
- By Telecopier (fax)
- By e-mail or
- In Person;

AND THAT Council approves the modification to the hours of operation of the Special Ballot polling station to close at 4:30 p.m. on Election Day.

CARRIED UNANIMOUSLY

#### **4.5 2010 MUNICIPAL ELECTION – APPOINTMENT OF RETURNING OFFICER**

Administration advised that the Local Authorities Election Act, R.S.A., 2000, Section 13 stated:

- (1) An elected authority may, by resolution, appoint a returning officer for the purposes of conducting elections under this Act.
- (2) If the elected authority does not appoint a returning officer, the secretary is deemed to have been appointed as the returning officer.
- (3) The returning officer for a local jurisdiction may not be a candidate for the elected authority for that local jurisdiction.

Section 14 of the Local Authorities Election Act, R.S.A., 2000 provided for the duties of the returning officer as followed:

- (1) In addition to performing the duties specified in this or any other Act, a returning officer shall:
  - (a) Appoint a presiding deputy, deputies, constables and other persons as required;
  - (b) Establish voting stations;
  - (c) Designate at least 2 deputies to work at each voting station, one of whom shall be designated as the presiding deputy, who is to be in charge of the voting station;
  - (d) Provide for the supply and delivery of ballots, ballot boxes, instructions to electors and other necessary supplies to all voting stations;
  - (e) Give notice of nominations;
  - (f) Receive nominations;
  - (g) Declare acclamations;
  - (h) Give notice of elections;
  - (i) Do all things necessary for the conduct of an election.
- (2) A returning officer has all the duties and powers of a presiding deputy and deputy.
- (3) A returning officer may delegate any of the returning officer's powers and duties to a constable, presiding deputy or deputy and may impose conditions and restrictions on the delegation.

Administration had approached Tracy Parker to act as Returning Officer for the purposes of the October 18, 2010 municipal election. Tracy worked closely with the previous Director of Legislative Services and the Returning Officer on the 2004 Electoral Boundary Plebiscite and the 2004 Municipal Election and served as Returning Officer for the 2007 General Municipal Election. Tracy had agreed, with Council's approval to act as Returning Officer.

RES 084-02-23-10      MOVED BY Councillor Scherger that Council appoints Tracy Parker to the position of Returning Officer for the purposes of the October 18, 2010 general municipal election.

CARRIED UNANIMOUSLY

#### **5.1 DISPOSITION OF WILHELM KNOP – DRAINAGE ISSUE SW 07-54-16-W5M**

Administration advised that Wilhelm and Siglinde Knop had sent letters to Yellowhead County with regard to drainage issues from the end of Township Road 541 onto a portion of their property in SW 07-54-10-W5M. In October 2008, Project Engineer Michael Steffler and East Area Supervisor Doug Ropcean met with both Wilhelm and Siglinde Knop along with an adjacent land owner Kyle Golinsky to discuss the drainage issues. Mr. Knop complained that runoff from Township Road 541 was causing the land to be wet and as a result requested that Yellowhead County construct a drainage ditch across this low area and outlet to Chip Lake.

Yellowhead County had observed that when the road was subdivided in 1964, the intention had been to discharge water from the south ditch on Township Road 541 over the embankment and into a low area that eventually discharged into Chip Lake. From the County's point of view, this was a natural low area in which runoff from the surrounding area drained into and then eventually into Chip Lake. Administration's opinion was that this area was not much higher than the water elevation of Chip Lake, and believed that it had some impact to why the land remained wet throughout the majority of the year. This was also substantiated by a letter, dated August 12, 2008 (attached to the agenda package), from Mr. Knop's engineer when an application was submitted to subdivide this portion of land. In the letter it stated that "... the water table is 4.75 feet from the surface". In addition, in Yellowhead County's letter sent to Mr. Knop on October 2009, it was stated that the County believed the land in question was a wetland influenced by the water level of Chip Lake, with the potential of aquatic habitat; this was substantiated by photos attached to the agenda package.

To address Mr. Knop's request to ditch across his land, approval from Alberta Environment, along with compensation, would be required as a wetland habitat would be destroyed. Yellowhead County believed that runoff from Township Road 541 discharged into an adequate outlet and believed no additional work was required.

RES 085-02-23-10

MOVED BY Councillor Velichko that Council rejects Mr. Knop's request for Yellowhead County to dig a ditch to address the drainage issue on SW 07-54-16-W5M from runoff from Township Road 541.

CARRIED UNANIMOUSLY

Mayor Soroka recessed the meeting at 10:42 a.m.

Mayor Soroka reconvened the meeting at 10:53 a.m.

## **5.2 UPDATE OF VARIOUS YELLOWHEAD COUNTY INFRASTRUCTURE SERVICES POLICIES**

Administration advised that various policies regarding infrastructure services had been updated and reformatted. The policies were still required by Administration and included:

- 32.03 Road Allowance Brush Control
- 32.04 Overhead Transmission Lines and Buried Utilities
- 32.13 Hamlet Street Lighting
- 32.14 Fencing
- 32.15 Establish Speed Zones
- 32.17 Pipeline Road Crossings
- 32.18 Equipment Hiring
- 63.01 Beaver Control

Sanitary Sewer Back-up Policy CP 42.01 was rescinded as it had been incorporated into Yellowhead County Utility Bylaw No. 11.06.

The policies were reviewed at the February 16, 2010 Committee of the Whole meeting and it was recommended that they be brought forward to Council for approval.

RES 086-02-23-10

MOVED BY Councillor Scherger that Council approves the reformatting and update of the following policies:

- 3200.13 Overhead Transmission Lines and Buried Utilities
- 3200.14 Road Allowance Brush Control
- 3200.15 Beaver Control
- 3200.16 Hamlet Street Lighting
- 3200.17 Equipment Hiring
- 3200.18 Fencing
- 3200.19 Set or Lower Speed Limits
- 3200.20 Pipeline Road Crossings

CARRIED UNANIMOUSLY

**6.1 APPROVAL OF REVISED RECREATION POLICY 7100.02**

Yellowhead County had used the current funding system for two years for Community Hall groups. It came to the attention of the County that the current Categories might need to be revised. The current system was as followed:

Facility Type	FUNDING CRITERIA	Maximum Annual Funding
Category 1	Allowable operating expenses \$10,000.00 <sup>+</sup> and greater than 25 kilometres from another facility	\$5,000.00
Category 2	Allowable operating expenses \$10,000.00 <sup>+</sup> and less than 25 kilometres from another facility	\$3,000.00
Category 3	Allowable operating expenses \$5,000.00-\$10,000.00	\$2,000.00
Category 4	Allowable operating expenses less than \$5,000.00	\$1,000.00
Outdoor Amenity	Outdoor rink, ball diamond, soccer pitch, playground, riding arena, ski trails, hiking trails	\$1,000.00 per amenity
	<i>Note: Outdoor rinks with school usage may apply for operating funds to a maximum of \$5,000.00</i>	

The Operational grant applications Yellowhead County received in 2008-2009, were as followed:

- ten (10) Halls fell under Category 4
- nine (9) Halls fell under Category 3
- three (3) Halls fell under Category 2
- one (1) Hall fell under Category 1, being the Peers Curling rink.

Allowable expenses for facilities included utilities, insurance, and maintenance. These costs had risen significantly over the past couple of years. This in turn led some groups to request a review, particularly as a result of high insurance costs.

The Recreation Board had reviewed the policy and recommended changes to the funding criteria. These changes would provide an increase in funding too many of the community facilities. The former Category 1 did not affect any community halls and was removed. The Curling Rink in Peers would qualify under the new Category, the changes were as followed:

Facility Type	FUNDING CRITERIA	Maximum Annual Funding
Category 1	Allowable operating expenses \$9,000.00 <sup>+</sup>	\$4,000.00
Category 2	Allowable operating expenses \$5,000.00-\$9,000.00	\$2,500.00
Category 3	Allowable operating expenses less than \$5,000.00	\$1,000.00
Outdoor Amenity	Outdoor rink, ball diamond, soccer pitch, playground, riding arena, ski trails, hiking trails	\$1,000.00 per amenity
Outdoor Rinks with School Use		\$7,000.00

The new Categories that the Recreation Board recommended had:

- ten (10) facilities as Category 3
- seven (7) facilities as Category 2
- seven (7) facilities as Category 1
- Outdoor Amenity funding would be a maximum of \$1,000.00/amenity. It should be noted that outdoor rinks with school usage would see maximum funding raised to \$7,000.00, as the \$5,000.00 that was issued before barely covered the operating costs before the Insurance costs were considered.

These costs were well within the operational grants budget for 2010.

The Yellowhead County Recreation Board passed the following motion at their last meeting:

*RES 053-12-07-09*

*Dusty Groat moved that the Recreation Board considers making changes to the current funding criteria for community hall operational grants utilizing the three new categories presented.*

**CARRIED**

RES 087-02-23-10

MOVED BY Councillor Lowe that Council approves the revisions to Recreation Funding Policy 7100.02 as recommended by the Yellowhead County Recreation Board and as presented to Council.

**CARRIED UNANIMOUSLY**

**7.1 CANCELLATION OF PUBLIC HEARINGS FOR BYLAW NO. 8.10 AND BYLAW NO. 9.10, BEING BYLAWS TO REQUEST SUPPORT OF LETTERS OF CONSENT FOR ROAD CLOSURE**

Administration advised that on January 26, 2010, Bylaw No. 8.10 and Bylaw No. 9.10 received first reading by Council. The purpose of these bylaws was to close several sections of road allowances within 48-21-W5M, 49-21-W5M, and 49-22-W5M and to transfer administration to the Alberta Sustainable Resource Development (SRD) Department to accommodate the coal mine owned by Coal Valley Resources Inc. Yellowhead County Council had requested that a Public Hearing be scheduled for February 23, 2010 to gather more information from interested and affected parties regarding this proposed Land Use Bylaw Amendment.

Subsequent to First Reading, Yellowhead County Administration received information from Alberta Transportation who indicated that the subject Road Closures should be closed pursuant to Section 47 of the Highway Development and Protection Act. When roads were closed using Section 47, there was no requirement for a Bylaw or Public Hearing. Administration had therefore cancelled the Public Hearing and had withdrawn Bylaw No. 8.10 and Bylaw No. 9.10.

The Municipality's role in the process of closing roads pursuant to Section 47 was to provide Alberta Transportation a Letter of Consent which stated that they had no objections to the proposed road closure pursuant to section 47 of the Public Highway Development Act Chapter P-38. The Municipality was also responsible to contact third parties who were potentially impacted by the closures.

Referrals were sent to Yellowhead County Infrastructure Services Department, Alberta Transportation, Fortis, Telus, Alta Link, West Fraser Mills, Suncor Energy, and BP Canada Energy. None of these groups had any concerns with the road closures:

As of the date of writing this report, there had been no response from Yellowhead Gas Co-op, Talisman Energy, or Alberta Sustainable Resources. Coal Valley Resources had been informed that Talisman Energy had not responded; they will work together with Yellowhead County to ensure that Talisman had no concerns. Coal Valley would obtain Alberta Sustainable Resources approval through Section 47 and Mineral Surface Lease procedure. Yellowhead County Administration had contacted Yellowhead Gas Co-op and would follow up with any concerns they had.

There was a concern raised by the holder of MLL 91016200 (Patricia and Mark Horvath). Coal Valley Resources Inc. was notified that the Horvath's had a concern about the location of the proposed haul road; they would work together with Sustainable Resource Development (SRD) to resolve the issue. It appeared that the proposed road closures would not affect the Horvath's access into their lease area; however the proposed haul road would cross their access route and this issue needed to be negotiated with Coal Valley Resources (please see maps attached to the agenda package).

RES 088-02-23-10

MOVED BY Councillor Richter that Council directs Administration to draft a Letter of Consent for Coal Valley Resources Inc. stating that Yellowhead County had no objections to the proposed road allowance closures, pursuant to section 47 of the Public Highway Development Act Chapter P-38;

AND THAT the letter was to be signed by the Mayor and the Chief Administrative Officer.

CARRIED UNANIMOUSLY

**7.2 FIRST READING OF BYLAW NO. 13.10, BEING A BYLAW TO REDISTRIBUTE PLAN 852-0527 IN SE 24-49-27-W5M FROM RR – RESORT RECREATIONAL DISTRICT TO RR(MPP) – RESORT RECREATIONAL (MOUNTAIN PARK PROPERTIES) DISTRICT  
AND  
FIRST READING OF BYLAW NO. 14.10, BEING A BYLAW TO REDISTRIBUTE PLAN 852-0527 IN SE 24-49-27-W5M FROM CR – COUNTRY RESIDENTIAL DISTRICT TO CR(MPP) – COUNTRY RESIDENTIAL (MOUNTAIN PARK PROPERTIES) DISTRICT**

Administration advised that Yellowhead County had been approached by the Mountain Park Condominium Association, Condominium Corporation No. 8520527, to design new Land Use Districts for the subject area that better corresponded to the Condominium Bylaws. The main reason for this request was the discrepancy between the required setbacks for development stated in the Land Use Bylaw and those stated in the Condominium Bylaws. These discrepancies caused problems at the time a Development Permit was being processed for this area. As well, the Association would like to limit the permitted and discretionary uses in this area.

Yellowhead County Administration agreed to investigate the requested changes and drafted the proposed new Districts. The Country Residential and Resort Recreational Districts had been changed significantly to create new Districts – Country Residential (Mountain Park Properties) and Resort Recreational (Mountain Park Properties). These changes were attached to the agenda package. The setbacks were altered to reflect the “Buildable areas” included in the Condominium Bylaw.

The proposed changes were presented by a Condominium representative to the membership at a meeting of the Condominium Association, and the majority of the residents in attendance were in agreement with the proposals.

**FIRST READING**

RES 089-02-23-10

MOVED BY Councillor Webster that Council gives Bylaw No. 13.10, being a bylaw to redistrict Plan 852-0527 in SE 24-49-27-W5M from RR – Resort Recreational District to RR(MPP) – Resort Recreational (Mountain Park Properties) District, first reading;

AND THAT Council forwards Bylaw No. 13.10 to a Public Hearing on March 23, 2010.

CARRIED UNANIMOUSLY

**FIRST READING**

RES 090-02-23-10

MOVED BY Councillor Kwirant that Council gives Bylaw No. 14.10, being a bylaw to redistrict Plan 852-0527 in SE 24-49-27-W5M from CR – Country Residential District to CR(MPP) – Country Residential (Mountain Park Properties) District, first reading;

AND THAT Council forwards Bylaw No. 14.10 to a Public Hearing on March 23, 2010.

CARRIED UNANIMOUSLY

**7.3 FINANCIAL REPORTS – JANUARY 2010**

Administration advised that the following financial reports had been reviewed by Council:

- Short Term and Long Term Investment Report to February 12, 2010.
- Financial Summary for January 2010.
- Payroll report for Salary, Council and Wage Staff for January 2010 in the amount of \$261,889.17.
- Salary and Benefit Disclosure to January 31, 2010.
- Listing of paid accounts for January 2010 (Cheques No. 67856 - 68103) in the amount of \$2,236,261.92.

RES 091-02-23-10

MOVED BY Councillor Richter that Council accepts the financial information as presented, being the Short Term and Long Term Investment report to February 12, 2010, the Financial Summary for January 2010, the Payroll report for Salary, Council and Wage Staff for January 2010 in the amount of \$261,889.17, Salary and Benefit Disclosure to January 31, 2010 and a listing of paid accounts for January 2010 (Cheque No's. 67856 - 68103) in the amount of \$2,236,261.92.

CARRIED UNANIMOUSLY

**8.1 COUNCIL AND COUNCIL COMMITTEES SCHEDULE**

Council reviewed the Council and Council Committees Schedule.

RES 092-02-23-10

MOVED BY Councillor Webster that Council accepts for information the Council and Council Committees Schedule with the following amendment:

- Add “April 12, 2010 Yellowhead County Recreation Board Meeting – 6:00 pm”.

CARRIED UNANIMOUSLY

**10.1 MAYOR AND COUNCILLOR REPORTS**

RES 093-02-23-10

MOVED BY Councillor Scherger that Council accepts for information the reports submitted by Councillors Lowe, Olson, Scherger, Velichko and Webster which were presented and reviewed at the February 16, 2010 Committee of the Whole meeting.

CARRIED UNANIMOUSLY

**10.2 ADOPTION OF LETTER FROM DOUG TYMOFICHUK & ZOIE MCINTYRE – COALSPUR LEASES**

RES 094-02-23-10

MOVED BY Councillor Lowe that Council accepts for information the letter submitted by Doug Tymofichuk and Zoie McIntyre regarding the Coalspur leases.

CARRIED UNANIMOUSLY

### 11.0 MEDIA ENQUIRIES

The media had the following question:

- 1) What was the standard size of culverts in Yellowhead County?  
*Administration advised that the standard size of culverts was 20 inches (500 millimetres) for residential approaches and 24 inches (600 millimetres) for road crossings.*

Mayor Soroka recessed the meeting at 11:16 a.m.  
Mayor Soroka reconvened the meeting at 11:26 a.m.

### 12.0 IN-CAMERA SESSION

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|------------------|--|
| RES 095-02-23-10 | MOVED BY Councillor Velichko that Council enters into an In-Camera Session at 11:26 a.m. to discuss land, legal and personnel issues.<br><p style="text-align: right;">CARRIED UNANIMOUSLY</p> |
| RES 096-02-23-10 | MOVED BY Councillor Kwirant that Council ends the In-Camera Session at 12:20 p.m.<br><p style="text-align: right;">CARRIED UNANIMOUSLY</p>   |
| RES 097-02-23-10 | MOVED BY Councillor Richter that Council adjourns the regular council meeting at 12:20 p.m.<br><p style="text-align: right;">CARRIED UNANIMOUSLY</p>   |

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MAYOR, Gerald Soroka

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CHIEF ADMINISTRATIVE OFFICER, Jack Ramme