

MINUTES

Yellowhead County Council held a meeting on April 22, 2008 at 9:30 a.m. in the Council Chambers, at the Yellowhead County Administration Building in Edson, Alberta.

COUNCILLORS

PRESENT:

Gerald Soroka, Mayor
Larry Richter, Deputy Mayor & Councillor, Division No. 4
George Webster, Councillor, Division No. 1
Ewald Kwirant, Councillor, Division No. 2
Jay Lowe, Councillor, Division No. 3
Cheryl Bissell, Councillor, Division No. 5
William Velichko, Councillor, Division No. 6
Roxanne Scherger, Councillor, Division No. 7
Lavone Olson, Councillor, Division No. 8

COUNCILLORS

ABSENT:

None

ADMINISTRATION

PRESENT:

Jack Ramme, Chief Administrative Officer
Linde Proskow, Council Secretary/ Recording Secretary
Catherine Adair, Communications Coordinator
Derek Starnes, Parks/ Recreation Supervisor

STAFF

PRESENTATIONS:

Brent Shepherd, Planning Supervisor
Barb Lyons, Director of Corporate Services
Don O'Quinn, Director of Infrastructure Services
Debbie Charest, Director of Community Services
Crystal McNernie, Parks & Special Projects Coordinator

Mayor Soroka called the council meeting to order at 9:30 a.m.

1.1 ADOPTION OF THE APRIL 22, 2008 REGULAR COUNCIL MEETING AGENDA

RES 137-04-22-08

MOVED BY Councillor Velichko that Council adopts the April 22, 2008 regular council meeting agenda with the following amendments:

- Add agenda item "4.4 Carrot Creek Tower Road"; and
- Add Agenda item "4.5 Provincial Node Issue"; and
- Change Agenda item 5.5 "Phase 3" to "Phase 2"; and
- Add Agenda item "5.6 Rosevear Ferry".

CARRIED UNANIMOUSLY

2.1 ADOPTION OF THE APRIL 8, 2008 REGULAR COUNCIL MEETING MINUTES

RES 138-04-22-08

MOVED BY Councillor Kwirant that Council adopts the April 8, 2008 regular council meeting minutes as presented.

CARRIED UNANIMOUSLY

2.2 ADOPTION OF THE APRIL 8, 2008 PUBLIC HEARING MINUTES FOR BYLAW NO. 5.08

RES 139-04-22-08

MOVED BY Councillor Lowe that Council adopts the April 8, 2008 Public Hearing minutes for Bylaw No. 5.08 as presented.

CARRIED UNANIMOUSLY

2.3 ADOPTION OF THE APRIL 8, 2008 PUBLIC HEARING MINUTES FOR BYLAW NO. 18.07

RES 140-04-22-08

MOVED BY Councillor Scherger that Council adopts the April 8, 2008 Public Hearing minutes for Bylaw No. 18.07 as presented.

CARRIED UNANIMOUSLY

2.4 ADOPTION OF THE APRIL 14, 2008 COMMITTEE OF THE WHOLE MEETING MINUTES

RES 141-04-22-08

MOVED BY Councillor Webster that Council adopts the April 14, 2008 Committee of the Whole meeting minutes as presented.

CARRIED UNANIMOUSLY

3.1 AUDRA DAFOE – ROAD ISSUES PERTAINING TO SUBDIVISION APPLICATION S06-092, NW 30-50-25-W5M – SCHEDULED PUBLIC PRESENTATION

Audra Dafoe submitted a written presentation to Council regarding road access issues pertaining to proposed subdivision Application S06-092, NW 30-50-25-W5M. Ms. Dafoe raised points as followed:

- Application submitted November 30, 2006
- August 14, 2007 Dave and Audra Dafoe, Bert Hansen and Mike Steffler met in regards to access requirements for proposed subdivision
- Ms. Dafoe was concerned about the removal of existing turnaround and construction of another turnaround at the end of the proposed access road as per “Schedule A”
- Ms. Dafoe decided (with Mr. Steffler’s approval) to proceed with the construction of the road that left the existing turnaround in place and construct a hammerhead at the end
- Mr. Steffler stated that the next step was an engineered road plan, all shook hands
- Mr. Gilbertson of UMA Engineering completed the engineered road plan
- Ms. Dafoe stated that she would never had signed the Developers Agreement and proceeded with the road construction based on the drawing attached to the Developers Agreement
- Acknowledged she signed the Developers Agreement August 29, 2007 without reading it
- September 5, 2007 Bert Hansen and Mr. Steffler signed a “Permit to Construct on County Property/Public Lands” form and construction of the access road began
- November 2, 2007, received an email that stated road requirements had changed
- Changes included that the road access now required 30 metres instead of 20 metres, concern with curve of road leading into new access road, existing turnaround to be removed and new one constructed at the end
- Ms Dafoe’s father met with Mr. Ramme who acknowledged that 30 metres was not necessary for road width and allowed the existing curve on the road as road was a temporary road as any long term permanent access road would be placed on Bert Hanson’s property
- Wrote letter to Mr. Ramme that outlined what had occurred during the road construction process, felt Mr. Ramme’s response to her letter was a personal attack on her
- Felt that she had been misinformed verbally by County staff
- Requested reimbursement of Engineer and road construction costs at \$17,000.00

RES 142-04-22-08

MOVED BY Councillor Richter that Council adds “Disposition of Scheduled Public Presentation – Audra Dafoe” to the agenda, labeled as item “5.7”.

CARRIED UNANIMOUSLY

4.1 JASPER REQUEST FOR SUPPORT – MEDICAL TRANSFERS

Administration advised that at the April 14, 2008 Committee of the Whole meeting, Council was advised that Mayor Soroka received correspondence from Mayor Ireland of Jasper which requested the support of Yellowhead County and the Towns of Hinton and Edson in lobbying for transportation services for residents who required medical specialist services outside of the respective municipality.

Council was advised that the town of Jasper received a report from the Jasper Health Advisory Committee (JHAC) which advised that residents of Jasper had to make their own travel arrangements at their own expense for specialist consultations and treatment in Hinton, Edmonton, and Westlock. The report claimed that access was a challenge for people who did not drive, for example, seniors, AISH (Assured Income for the Severely Handicapped) recipients and others on low fixed income. The purpose of the report was to generate support for the Health Authority or possibly municipalities to provide transportation services from Jasper to hospitals and clinics in Hinton, Edmonton and Westlock.

At the Committee of the Whole meeting, Council concurred that in principle, this would be a great social service for the residents of Jasper and perhaps Edson, Hinton and Yellowhead County. In practice however, Council saw this project as being a very expensive operation to fund/ coordinate and operate, especially if residents of Yellowhead County were able to access the service.

Council also felt this initiative would be a major and costly undertaking and Health Authorities had no excess monies to venture into new services easily. Jasper requested that Yellowhead County sign a Letter of Support. At the Committee of the Whole meeting, Council advised that they did not support the initiative for the region due to the perceived costs and coordination issues which surrounded such an initiative.

RES 143-04-22-08

MOVED BY Councillor Webster that Council declines to endorse the Letter of Support requested by the Town of Jasper with regard to lobbying for transportation services for residents who required medical specialist services outside of the Towns of Jasper, Hinton, Edson and Yellowhead County as Council felt that this was a Provincial matter.

CARRIED UNANIMOUSLY

Mayor Soroka recessed the regular council meeting at 9:59 a.m.
Mayor Soroka reconvened the regular council meeting at 10:04 a.m.

3.2 HAWKINGS EPP DUMONT LLP, CHARTERED ACCOUNTANTS – SCHEDULED PUBLIC PRESENTATION

Curtis Friesen, CA of Hawkings Epp Dumont LLP, Chartered Accountants submitted a power point presentation to Council regarding the audit of the 2007 year end Financial Statements presented to Council. Mr. Friesen reviewed Yellowhead County's operating fund expenditures and the consolidated statement of assets and liabilities and answered questions of Council.

5.1 DUST CONTROL FEES AND FIRST, SECOND AND THIRD READING OF BYLAW NO. 19.08, BEING A BYLAW TO AMEND THE ADMINISTRATION FEES BYLAW NO. 32.07

Administration advised that as per Dust Control Policy No. 3200.02, Council at the Committee of the Whole meeting reviewed the fee currently charged for dust control supplied by Yellowhead County. Council felt that as the cost to provide dust control continued to rise it was necessary to increase the rate of calcium chloride application to help offset the already subsidized cost of dust control. The proposed increase would be from \$100.00 to \$200.00 per 200 meters of dust control, as the actual cost for dust control in 2007 was an average of \$502.00 per 200 meters. Administration had prepared Bylaw No. 19.08 to reflect the increased rate for dust control.

RES 144-04-22-08 MOVED BY Councillor Bissell that Council approves the increase in the fee for dust control from \$100.00 to \$200.00 per 200 meter section.
CARRIED

FIRST READING

RES 145-04-22-08 MOVED BY Councillor Kwirant that Council gives Bylaw No. 19.08, being a bylaw to set Administration fees, first reading.
CARRIED UNANIMOUSLY

SECOND READING

RES 146-04-22-08 MOVED BY Councillor Webster that Council gives Bylaw No. 19.08 second reading.
CARRIED UNANIMOUSLY

RES 147-04-22-08

MOVED BY Councilor Richter that Council presents Bylaw No. 19.08 for third reading at this meeting.
CARRIED UNANIMOUSLY

THIRD READING

RES 148-04-22-08 MOVED BY Councillor Lowe that Council gives Bylaw No. 19.08 third and final reading.
CARRIED UNANIMOUSLY

4.2 WEST RIDGE SAND & GRAVEL LTD. – REQUEST FOR EXEMPTION TO EXCEED 75% ROAD BAN WEIGHT RESTRICTION

Administration advised that a letter was received from Mr. Albert Ostashek of West Ridge Sand & Gravel Ltd. of Hinton which requested an exemption to exceed the 75% road weight restriction on Range Road 254 west of Hinton. Mr. Ostashek requested that West Ridge Sand & Gravel be allowed to haul up to 100% legal axle weights during the spring road ban season and not be required to enter into a road bond agreement and post a security. West Ridge Sand & Gravel requested that the letter be used as a written guarantee that West Ridge Sand & Gravel would repair Range Road 254 to original or better condition should any damages occur.

Council's current Road Ban Policy No. 3200.06 did not allow for any exceptions unless there was a road bond agreement and proper security in place. Range Road 254 was 1.2 kilometres in length and would require a \$30,000 security.

Administration felt very strongly that road bans were necessary to protect Yellowhead County's road infrastructure.

RES 149-04-22-08 MOVED BY Councillor Bissell that Council denies the request by West Ridge Sand & Gravel Ltd. of Hinton for an exemption to exceed the 75% road weight restriction on Range Road 254 during the normal spring road ban period.
CARRIED UNANIMOUSLY

4.3 FUNCTIONAL PLANNING STUDY – HIGHWAY 16

Administration advised that they were in receipt of correspondence from Alberta Transportation which advised that the department had initiated a Functional Planning Study to determine the future requirements along Highway 16 from Jasper Park Gates to Highway 40 (Hinton).

The intent of the study was to identify short and long term needs of the highway. It was anticipated that the recommendations would include twinning along sections of the highway and volume triggers when considered for implementation.

As part of the process, the department held regular Technical Review Committee meetings (TRC) with the consultant. To facilitate the planning process, public consultation would occur. The Technical Review Committee (TRC) provided guidance to the consultant and was compiled of department staff as well as representatives from the municipality, in Yellowhead County's case one staff member and one elected representative.

Alberta Transportation requested that Yellowhead County forward the names of the Technical Review Committee representatives from the County. It was suggested that Yellowhead County appoints the Director of Infrastructure Services and the local area councillor to the Technical Review Committee (TRC).

RES 150-04-22-08

MOVED BY Councillor Scherger that Council appoints the Councillor from Division 8 and the Director of Infrastructure Services to the Technical Review Committee for the Functional Planning Study for Highway 16 from Jasper Park to Hinton.

CARRIED UNANIMOUSLY

4.4 CARROT CREEK TOWER ROAD

Administration advised that the Yellowhead County contracted engineer had tried to acquire land right-of-way for the paving of the Carrot Creek Tower road. Some residents were holding out for more money or other special consideration, much like what happened with the Rosevear project.

At present, there were six parcels that held up the final engineering of the project. Of those parcels, the potential existed to engineer around the parcels, but that left a substandard product with steep v-ditches. It was not in the best interests of Yellowhead County to engineer around the parcels based on the value of the project.

Some of the property owners did not live in the area and it was not important to them if the road was paved or not. One issue Yellowhead County had to address was a potential house purchase. The other issues were not based on anything more than the owner hoped to obtain more money from the County than was truly deserved.

Administration advised the consultant to attempt once more to resolve the outstanding issues, but failing that, Council had to form a course of action. Council was aware that the project was a nice-to-have luxury and not a required need. As such, Administration recommended that a community meeting be held to advise the locals that if the issues were not resolved by May 22, 2008, the project would be cancelled and the funds allocated to other road priorities. The residents would be advised that they would be required to purchase their own dust control measures this year as the remaining oiled surface would be reverted back to gravel as most of the oiled surface was beyond reasonable repair.

It was important that the local residents realized that this project was in jeopardy not due to Yellowhead County but to the excessive demands of their neighbors. Council was aware, that Yellowhead County had a similar situation in Rosevear, where the community paid for some of the unreasonable issues demanded by some residents.

RES 151-04-22-08

MOVED BY Councillor Velichko that Council hosts a community meeting to explain Yellowhead County's position in regards to the paving of Carrot Creek Tower Road;

AND THAT the project might be terminated if the demands of some landowners were not reasonably resolved by May 22, 2008.

CARRIED UNANIMOUSLY

Mayor Soroka recessed the regular council meeting at 10:56 a.m.

Mayor Soroka reconvened the regular council meeting at 11:03 a.m.

4.5 PROVINCIAL NODES ISSUE

Administration advised that they had received a letter from the Community Landscape Visioning Process Steering Committee which represented local citizens from Hinton and the Hinton area. The group requested the opportunity to present their concerns regarding the proposed development of three additional tourism/ recreation nodes in the Hinton area and to present a Community Landscape Vision proposal to Yellowhead County Council.

RES 152-04-22-08

MOVED BY Councillor Webster that Council advises the Town of Hinton that Yellowhead County Council would be available for a joint meeting in Hinton on June 10, 2008 in the afternoon or evening to meet with Community Landscape Visioning Process Steering Committee regarding the proposed development of three additional tourism/ recreation nodes in the Hinton area.

CARRIED UNANIMOUSLY

5.2 AWARD OF TENDERS – LONG LAKE ROAD PHASE 2 – GRADING, BRIDGE CULVERT INSTALLATION, SUBGRADE STABILIZATION AND OTHER WORK

Administration advised that Tenders closed for Long Lake Road Phase 2 – Grading, Bridge Culvert Installation, Subgrade Stabilization and Other Work on April 2, 2008. There were 12 tenders submitted for this project with the lowest bid being that of Prairie Roadbuilders Ltd. of Edmonton, Alberta in the amount of \$3,772,112.00. A summary of the tenders was attached to the agenda package. Yellowhead County’s engineering consultant, EXH Engineering Ltd., reviewed the tenders and found them to be compliant. Total project costs:

Tender less site occ.	\$3,727,112
Contingencies (10%)	\$ 372,711
Site Occ.	\$ 6,000
Potential bonus	\$ 2,000
Engineering	\$ 522,142
Right of Way	\$ 25,000
Utilities	<u>\$ 20,000</u>
TOTAL	\$4,658,465

Long Lake Road – Phase 2 project consisted of grading and subgrade stabilization starting East of Range Road 60 to West of Range Road 155 for a total distance of 6.5 kilometres and the replacement of Bridge File No. 8344.

The Engineers estimate for this project was \$6,568,400. Yellowhead County had allocated \$6,600,000 to this project in the 2008 Interim budget. This was \$1,941,535 under budget.

RES 153-04-22-08

MOVED BY Councillor Richter that Council awards the tenders for Long Lake Road Phase 2 – Grading, Bridge Culvert Installation, Subgrade Stabilization and Other Work to Prairie Roadbuilders Ltd. of Edmonton, Alberta in the amount of \$3,772,112.00 (excluding GST).

CARRIED UNANIMOUSLY

5.3 AWARD OF TENDERS – SUBGRADE PREPARATION, GRANULAR BASE COURSE, DOUBLE SEAL COAT AND OTHER WORKS – PINEDALE ESTATES AND TWO RIVERS ESTATES – GRADED AGGREGATE SEAL COATS AND OTHER WORK – MASKUTA ESTATES, MOUNTAINVIEW ESTATES, CARLDALE ROAD, OBED ACCESS ROAD, BICKERDIKE ROAD AND TRANSMOUNTAIN ROAD

Administration advised that Tenders closed for Subgrade Preparation, Granular Base Course, Double Seal Coat and Other Works – Pinedale Estates and Two Rivers Estates – Graded Aggregate Seal Coat and Other Work – Maskuta Estates, Mountainview Estates, Carldale Road, Obed Access Road, Bickerdike Road and Transmountain Road on April 2, 2008. There were two tenders submitted for this project with the lowest bid being that of E Construction Ltd. of Peace River, Alberta in the amount of \$2,934,400.00. Attached to the agenda package was a summary of the tenders. Yellowhead County’s engineering consultant, AMEC Infrastructure Limited, reviewed the tenders and found them to be compliant.

The total cost of the project was as followed:

Tender (less site occ. days)	\$2,836,900.00
Contingency	\$ 283,690.00
Site occ	\$ 3,000.00
Engineering	<u>\$ 153,656.50</u>
Total	\$3,277,246.50

The project consisted of the subgrade preparation, granular base course, double seal coat and base repairs for Pinedale Estates and Two Rivers Estates. Also included in this project was the graded aggregate seal coat and base repairs for Maskuta Estates, Mountainview Estates, Carldale Road, Obed Access Road, Bickerdike Road and Transmountain Road.

The consultants estimate for this project was \$2,403,956.50. Yellowhead County allocated \$2,440,000 for the total project in the 2008 Interim budget. The tender was \$837,246.50 over budget and the additional funds would be available from the 2008 Construction budget from projects that were under budget.

RES 154-04-22-08

MOVED BY Councillor Lowe that Council awards the tenders for Subgrade Preparation, Granular Base Course, Double Seal Coat and Other Works Pinedale Estates and Two Rivers Estates – Graded Aggregate Seal Coat and Other Work Maskuta Estates, Mountainview Estates, Carldale Road, Obed Access Road, Bickerdike Road and Transmountain Road to E Construction Ltd. of Peace River, Alberta in the amount of \$2,934,400.00 (excluding GST);

AND THAT the 2008 Final budget was amended accordingly.

CARRIED UNANIMOUSLY

5.4 AWARD OF TENDERS – WATER TREATMENT PLANT – HAMLET OF PEERS

Administration advised that Tenders closed for the Water Treatment Plant for the Hamlet of Peers on February 7, 2008. There were three tenders submitted for this project. The lowest tender was submitted by Nason Contracting Group Ltd. of St. Albert, Alberta in the amount of \$4,029,833.00. Attached to the agenda package was a summary of the bids. The consultants estimate for this portion of the project was \$3,740,000.00. The contractor indicated that they intended to start the project in 2008. Yellowhead County's engineering consultant, Associated Engineering, reviewed the tender and found it to be compliant.

The estimated project cost was:

Tender	\$4,029,833.00
Contingency	\$ 201,000.00
Engineering	<u>\$ 581,070.00</u>
Total	\$4,811,903.00

This project was to be funded 25% by Yellowhead County and 75% by Alberta Transportation under the Alberta Municipal Water/Wastewater Partnership (Yellowhead County's amount was \$1,202,975 and Alberta Transportation's amount was \$3,608,927).

Yellowhead County allocated \$1,270,200 for this project in the 2008 interim capital budget.

RES 155-04-22-08

MOVED BY Councillor Richter that Council awards the tenders for Water Treatment Plant – Hamlet of Peers to Nason Contracting Group Ltd. of St. Albert, Alberta in the amount of \$4,029,833.00 (excluding GST).

CARRIED UNANIMOUSLY

5.5 TENDERING OF WOLF LAKE ROAD PHASE 2

Administration advised that Wolf Lake Road Phase 2 was tendered on June 28, 2007. At that time, based on the lowest tender, the project would have cost \$7,475,900 and Council rejected all tenders. Yellowhead County had since tendered another project, Long Lake Road Phase 2 and received extremely better pricing. Administration had requested that our consultant revise their estimate for Wolf Lake Road Phase 2 using the pricing from the Long Lake Road Phase 2 tender and the result was a project cost of \$5,325,000. When the tenders were rejected previously Council directed Administration to place the money (\$3,530,000) designated for this project into reserve. This project was approved under the resource road program for funding of \$1,500,000 that left a balance of \$295,000 to complete the project. The balance could be funded from the savings realized on the Long Lake Road Phase 2 tender.

Administration advised that this was an opportune time to complete the project at a reasonable cost.

RES 156-04-22-08

MOVED BY Councillor Lowe that Council directs Administration to proceed with the tendering of Wolf Lake Road Phase 2 and a portion of Phase 3;

AND THAT the 2008 Interim budget was amended to include the project.

CARRIED UNANIMOUSLY

5.6 AWARD OF TENDER – ROSEVEAR FERRY OPERATION

Administration advised that Tenders for the operation of the Rosevear Ferry were closed on March 28, 2008 at 2:00 pm. No tenders were submitted. Since that date Administration tried to secure bids from several contractors. One tender was received from Steve's Power Tongs Ltd. in the amount of \$1,000 per day for 2008 and \$1,100 per day for 2009.

The operation of the Ferry was funded 100% by Alberta Infrastructure & Transportation and required their approval. Yellowhead County Infrastructure Services had contacted Mr. Terry Carter of Alberta Infrastructure and Transportation, he approved the increased cost.

RES 157-04-22-08 MOVED BY Councillor Lowe that Council awards the tender for the operation of the Rosevear Ferry to Steve's Power Tongs Ltd. in the amount of \$1,000 per day for the 2008 season and \$1,100 per day for the 2009 season.

CARRIED

5.7 DISPOSITION OF SCHEDULED PUBLIC PRESENTATION – AUDRA DAFOE

Council discussed Audra Dafoe's issues regarding road access issues pertaining to proposed subdivision Application S06-092 in the NW 30-50-25-W5M. The removal of an existing turnabout and construction of another at the end of the access road instead of a hammerhead end, road standards and the need for an engineer's road plan were the main topics of discussion.

RES 158-04-22-08 MOVED BY Councillor Lowe that Council unanimously agrees to immediately debate Audra Dafoe's issues regarding road access issues pertaining to proposed subdivision Application S06-092 in the NW 30-50-25-W5M.

MOTION DEFEATED

Meeting Procedures Bylaw No. 29.07, section 11.3 stated "*Debate concerning matters raised during public presentations shall take place at the next regular meeting of Council unless a report from Administration has been prepared offering a recommendation, or Council unanimously agrees to debate the issue.*"

As RES 157-04-22-08 was not unanimous, the Disposition of Scheduled Public Presentation – Audra Dafoe will be presented by Infrastructure Services at the May 13, 2008 Council meeting.

Mayor Soroka recessed the regular council meeting at 12:20 p.m.

Mayor Soroka reconvened the regular council meeting at 1:02 p.m.

6.1 AGRICULTURAL SERVICES POLICIES – COYOTE CONTROL POLICY 6300.03, RENTAL EQUIPMENT POLICY 6300.04 AND WEED CONTROL POLICY 6300.05

Administration advised that at the last three Agricultural Service Board meetings, the board had reviewed the various policies within the Agriculture Services Department. When the policies were rewritten staff did not want to duplicate or reiterate what was already stated within Provincial Legislation (Weed Control Act, Agricultural Pests Act and the Soil Conservation Act) which was the case in some current policies.

The changes to each individual policy were as followed:

1. **Agriculture Services Board Pest Control Policy:** this policy was significantly changed as the current policy cited a lot of the Agricultural Pest Act and identified the management guidelines for Predatory Coyote Control. The board recommended that the policy be revised to a Coyote Control Policy only.
2. **Weed Control Policy:** The current policy cited a lot of information that was provided in the Provincial Weed Control Act. The draft policy identified Yellowhead County inspection procedures with emphasis on personal contact (common courtesy) that was not outlined in the previous policy.
3. **Rental Equipment Policy:** The major change to this policy was the cleaning of the equipment. The board recommended that a portion of the deposit be withheld if the equipment was not cleaned to a set standard.

RES 159-04-22-08 MOVED BY Councillor Scherger that Council approves Coyote Control Policy No. 6300.03 as presented.

CARRIED UNANIMOUSLY

RES 160-04-22-08 MOVED BY Councillor Webster that Council approves Rental Equipment Policy No. 6300.04 as presented.

CARRIED UNANIMOUSLY

RES 161-04-22-08 MOVED BY Councillor Kwirant that Council approves Weed Control Policy No. 6300.05 as presented.

CARRIED UNANIMOUSLY

6.2 RECREATION GRANTS POLICY NO. 7100.02

Administration advised that Yellowhead County Recreation Board had their first meeting in November 2007 at which time they reviewed the Recreation Review documents, were familiarized with the recreation facilities in Yellowhead County and began to develop some awareness of the funding and services that had been provided through the former area recreation boards.

In February, the Board had a strategic planning meeting, this meeting laid the ground work for the priority items for 2008. The highest priority items all related to the grants, some that were new and some that were previously provided through the area recreation boards. There were many community groups anxiously awaiting the grant structure and the resulting grant forms in order to apply for funding.

The Recreation Grants Policy No. 7100.02 addressed the grants proposed by the Recreation Review as it was approved by Council. Administration drafted grant applications for each of these and would be provided to community groups once the policy was approved.

The Policy stipulated the responsibilities of Council, Administration and the Board in relation to the delivery of grant programs. It also identified each grant category and the general criteria being assigned to each one. The criteria would be included in the grant application forms so that applicants were well informed about the expectations.

The Yellowhead County Recreation Board recommended that Yellowhead County Council approves the Recreation Grants Policy No. 7100.02.

RES 162-04-22-08

MOVED BY Councillor Olson that Council approves the Recreation Grants Policy No. 7100.02 as presented.

CARRIED UNANIMOUSLY

6.3 RANGETON RECREATION SOCIETY COMMUNITY FACILITY ENHANCEMENT PROGRAM LETTER OF SUPPORT

Administration advised that the Rangeton Recreation Society applied for a Community Facility Enhancement Program (CFEP) grant to undertake campground improvements and upgrades at Rangeton Park as followed:

- Replacement of four outhouses at the park. This included the dismantling and removal of the current outhouses and replacement with new ones complete with proper holding tanks.
- Installation of a kiosk at the park entrance that would inform visitors of festival weekends and group area reservations. It would also state the rules and regulations, fees and other information necessary to park operations.
- Extended power access to two other buildings on site to facilitate lights and other power requirements as necessary for festivals.

The proposed project would cost approximately \$88,600 to complete. The Rangeton Society was able to provide the matching portion of the grant request through donated materials/ labour as well as fundraising and committee funds. They requested \$44,400 from the Alberta Lottery Fund and as this request was above \$20,000, a Letter of Support must be endorsed by Yellowhead County Council.

The Rangeton Society had a long history of providing recreational camping opportunities to residents throughout Yellowhead County, Woodlands County, Lac Ste. Anne County as well as Parkland County. Rangeton Park provided basic rustic camping facilities throughout the summer months highlighted by an annual Farmer's Day Festival.

Over the past few years Rangeton Park had seen a dramatic increase in users thanks to the committed and ongoing work of the Rangeton Recreation Society and the volunteers that comprised their membership. The purchase and installation of four new outhouses, a kiosk as well as the extended power access to other buildings would greatly enhance their ability to continue to provide a quality camping experience and would contribute to and improve upon an already highly successful Farmer's Day Festival fundraiser.

RES 163-04-22-08

MOVED BY Councillor Kwirant that Council provides a Letter of Support to the Rangeton Recreation Society for their Community Facility Enhancement Program (CFEP) grant request to undertake campground improvements at Rangeton Park.

CARRIED UNANIMOUSLY

7.1 FIRST READING OF BYLAW NO. 16.08, BEING A BYLAW TO REDISTRIBUTE PART OF THE SE 28-53-13-W5M FROM RD – RURAL DISTRICT TO RI – RURAL INDUSTRIAL DISTRICT

Administration advised that on March 28, 2008, Yellowhead County received an application to amend the land use district for Part of the SE 28-53-13-W5M from RD – Rural District to RI – Rural Industrial District.

Brownlee & Associates entered into an agreement with Diane and Terry Podmoroff to purchase +/- 32 acres of land. The purpose of this purchase was to accommodate the development of a new maintenance facility (Ledcor) that was required to service Highway 16/ 32. This included the development of a 6000 square foot shop/ office and a 20,000 square foot fabric building for sand/ salt storage.

The subject area was adjacent to an existing industrial landfill (CCS). As part of a recent subdivision for CCS, a restrictive covenant was registered on the property owned by the Podmoroff's restricting any residential development from occurring on a portion of their lands. A portion of the lands being re-designated would be included in these restrictions.

The proximity of the existing landfill as well as the restrictive covenant registered on title limited the potential residential use for these lands. Administration supported the redistricting and proposed development of the highway maintenance yard.

FIRST READING
RES 164-04-22-08

MOVED BY Councillor Lowe that Council gives Bylaw No. 16.08, being a bylaw to redistrict part of the SE 28-53-13-W5M from RD - Rural District to RI - Rural Industrial District, first reading;

AND THAT Council forwards Bylaw No. 16.08 to a Public Hearing on May 27, 2008.

CARRIED UNANIMOUSLY

7.2 FIRST READING OF BYLAW 17.08, BEING A BYLAW TO CLOSE AN UNDEVELOPED LANE WITHIN PLAN 6052-HW, BLOCK 17, LOTS 1 & 3 IN THE NE 27-53-09-W5M (HAMLET OF WILDWOOD)

Administration advised that a request was received to purchase an undeveloped laneway in the Hamlet of Wildwood. A review of the lands by the Infrastructure Services Department indicated that the laneway was currently not used for access nor used for any underground utilities.

At present an existing shop encroached on the laneway. The closure and consolidation of the lane resolved the encroachment. Upon Council approval of the sale of this laneway, Administration requested that the laneway be consolidated with each of the adjacent properties at the sole cost of the landowners.

Referrals were sent to Yellowhead County Engineering Department and Planning Department and Alberta Transportation. There were no concerns or comments by both agencies.

FIRST READING
RES 165-04-22-08

MOVED BY Councillor Webster that Council gives Bylaw No. 17.08, being a bylaw to close an undeveloped lane within Plan 6052HW, Block 17, Lots 1 and 3 located in NE 27-53-09-W5M in the Hamlet of Wildwood, first reading;

AND THAT Council forwards Bylaw No. 17.08 to a Public Hearing on May 27, 2008.

CARRIED UNANIMOUSLY

7.3 DISPOSITION OF HAWKINGS EPP DUMONT LLP, CHARTERED ACCOUNTANTS AND 2007 AUDITED FINANCIAL STATEMENT

Administration advised that the 2007 year end Financial Statements were prepared according to the generally accepted accounting principles for municipal governments. The Chartered Accountants firm of Hawkings Epp Dumont LLP had audited the statements and presented the statements to Council.

As per Section 276 of the Municipal Government Act each municipality must make its statements available to the public by May 1 of the year following the year for which the statements were prepared.

RES 166-04-22-08

MOVED BY Councillor Bissell that Council adopts the 2007 Audited Financial Statements as presented by the chartered accounting firm of Hawkings Epp Dumont LLP.

CARRIED UNANIMOUSLY

7.4 FINANCIAL REPORTS - MARCH 2008

Administration advised that the following financial reports had been reviewed by Council:

- Short Term and Long Term Investment Report to April 14, 2008, 2008.
- Financial Summary for March 2008.
- Payroll report for Salary, Council and Wage Staff for March 2008 in the amount of \$237,094.01.
- Salary and Benefit Disclosure to March 31, 2008.
- Listing of paid accounts for March 2008 (Cheques No. 59959B, 59980 - 60297) in the amount of \$1,988,897.06.

RES 167-04-22-08

MOVED BY Councillor Webster that Council accepts the financial information as presented, being the Short Term and Long Term Investment report to April 14, 2008, the Financial Summary for March 2008, the Payroll report for Salary, Council and Wage Staff for March 2008 in the amount of \$237,09.01, and a listing of paid accounts for March 2008 (Cheque No's. 59959B, 59980 - 60297) in the amount of \$1,988,897.06.

CARRIED UNANIMOUSLY

7.5 HOSTING OF GEOGRAPHIC INFORMATION SYSTEM (GIS) DATA

Administration advised that the Town of Edson approached Yellowhead County with a request to use the County computer servers to host Geographic Information System (GIS) data for them. The Town of Edson currently did not have a Geographic Information System (GIS) system but they planned to embark on a project with the full support of their Council. In order to keep the project within financial constraints, and in the spirit of a regional project, the Town preferred to enter into an agreement with Yellowhead County to host the data thereby their licensing and hardware costs were reduced. This project had the potential for sharing Geographic Information System (GIS) information regionally between the Town and the County and while still in the preliminary discussion phase this would benefit both municipalities. The Town of Edson planned to use the same Geographic Information System (GIS) service provider as Yellowhead County therefore the data was compatible.

Administration prepared an agreement that required the Town of Edson to incur any costs that Yellowhead County realized from the addition of the Town data, such as increased hardware or potentially greater license costs.

RES 168-04-22-08 MOVED BY Councillor Richter that Council directs Administration to enter into negotiations with the Town of Edson to establish an agreement to host Geographic Information System (GIS) data for the Town of Edson;

AND THAT Yellowhead County Administration and the Town of Edson discuss the potential for the sharing of regional information.

CARRIED UNANIMOUSLY

8.1 COUNCIL AND COUNCIL COMMITTEES SCHEDULE

Council reviewed the Council and Council Committees Schedule.

RES 169-04-22-08 MOVED BY Councillor Bissell that Council accepts for information the Council and Council Committees Schedule with the following amendments:

- Change FCSS Meeting, May 13, 2008 to "May 20, 2008"; and
- Add June 10, 2008 "Tentative Joint Meeting, Town of Hinton".

CARRIED UNANIMOUSLY

8.2 COUNCIL INFORMATION PACKAGE DATED APRIL 17, 2008

Council reviewed the Council Information Package dated April 17, 2008.

RES 170-04-22-08 MOVED BY Councillor Velichko that Council accepts for information the Council Information Package dated April 17, 2008 as previously circulated.

CARRIED UNANIMOUSLY

11.0 MEDIA ENQUIRIES

The media had the following questions:

- 1) Regarding Item 4.2 West Ridge Sand & Gravel Ltd. a road boundary between Yellowhead County and the Town of Hinton was mentioned, where was the road boundary?
Council advised that the boundary was East of the property line.
- 2) What was Yellowhead County's current reserve?
Administration that is was \$33,712,670.00 and that a large portion of this reserve had been committed to various projects.

Mayor Soroka recessed the regular council meeting at 1:53 p.m.

Mayor Soroka reconvened the regular council meeting at 2:00 p.m.

12.0 IN-CAMERA SESSION

RES 171-04-22-08 MOVED BY Councillor Lowe that Council enters into an In-Camera Session at 2:01 p.m. to discuss a legal and personnel issue.

CARRIED UNANIMOUSLY

RES 172-04-22-08 MOVED BY Councillor Richter that Council ends the In-Camera Session at 2:55 p.m.

CARRIED UNANIMOUSLY

RES 173-04-22-08 MOVED BY Councillor Webster that Council adjourns the regular council meeting at 2:55 p.m.

CARRIED UNANIMOUSLY