

MINUTES

Yellowhead County Council held a meeting on December 9, 2008 at 3:30 p.m. in the Council Chambers, at the Yellowhead County Administration Building in Edson, Alberta.

COUNCILLORS

PRESENT:

Gerald Soroka, Mayor
Larry Richter, Deputy Mayor & Councillor, Division No. 4
George Webster, Councillor, Division No. 1
Ewald Kwirant, Councillor, Division No. 2
Jay Lowe, Councillor, Division No. 3
Cheryl Bissell, Councillor, Division No. 5
William Velichko, Councillor, Division No. 6
Roxanne Scherger, Councillor, Division No. 7
Lavone Olson, Councillor, Division No. 8

COUNCILLORS

ABSENT:

None

ADMINISTRATION

PRESENT:

Jack Ramme, Chief Administrative Officer
Linde Proskow, Council Secretary/ Recording Secretary
Catherine Adair, Communications Coordinator
Barb Lyons, Director of Corporate and Planning Services
Don O'Quinn, Director of Infrastructure Services

Mayor Soroka called the council meeting to order at 3:30 p.m.

1.1 ADOPTION OF THE DECEMBER 9, 2008 REGULAR COUNCIL MEETING AGENDA

RES 947-12-09-08

MOVED BY Councillor Scherger that Council adopts the December 9, 2008 regular council meeting agenda as presented.

CARRIED UNANIMOUSLY

2.1 ADOPTION OF THE NOVEMBER 25, 2008 REGULAR COUNCIL MEETING MINUTES

RES 948-12-09-08

MOVED BY Councillor Kwirant that Council adopts the November 25, 2008 regular council meeting minutes as presented.

CARRIED UNANIMOUSLY

5.1 2009 EVANSBURG/ WILDWOOD GRAVEL TENDER

Administration advised that on November 18, 2008 two tenders were received for supply of gravel for the Evansburg/ Wildwood area for 2009. The total, for supply of gravel over the next year, was as followed:

- Jones Trucking and Backhoe Services Ltd.	\$728,000.00
- Entwistle Concrete Products Ltd.	\$858,000.00

In comparing this price to last year's price, Yellowhead County Administration noticed a \$0.30 per tonne increase from the same supplier. Based on price Administration believed that the County had received a competitive bid.

RES 949-12-09-08

MOVED BY Councillor Kwirant that Council awards the 2009 Evansburg/ Wildwood Gravel Crushing and Stockpile contract to Jones Trucking and Backhoe Service Ltd. in the amount of \$728,000.00 (excluding GST).

CARRIED UNANIMOUSLY

6.1 WILD BOAR AT-LARGE PILOT PROGRAM

Administration advised that in 2008 the Wild Boar was added to the Agricultural Pest Act "to be a pest where it was at large in Alberta". In the past Agricultural Service Boards and Alberta Agriculture and Rural Development had worked together to control, with hopes of eradicating wild boars at-large throughout the Province of Alberta. In 2003 Lac Ste Anne County and Alberta Agriculture and Rural Development (AARD) started a pilot project in which a hunter was reimbursed \$50.00 for every pair of wild boar at-large ears that were submitted to the municipal office. The pilot program was successful and because of that success Alberta Agriculture and Rural Development announced that the Wild Boar At-Large pilot program was extended to include the entire Province of Alberta from October 1, 2008 to December 31, 2009. The purpose of the program was to compensate individuals who were controlling the spread of wild boars at-large and to aid Alberta Agriculture and Rural Development in the collection of data which included locations, numbers and the severity of wild boar infestation in the Province of Alberta. Guidelines for the program included:

1. Individuals would submit pairs of wild boars at-large ears to the municipality. The municipality paid the claimant \$50.00 per pair of wild boar at-large ears and completed the Wild Boar At-Large Pilot Program Form and the claimant would complete a declaration.
2. The Wild Boar At-Large Pilot Program form along with the declarations would be submitted with the required Agriculture Services Board detailed financial statements, (deadline was February of the following year) to the Agriculture Services Board Grant Program. All Agricultural Service Boards must submit completed forms on a quarterly basis for the Wild Boar Program but would only be reimbursed in March 2009 and March 2010 respectively.
3. Each year, the municipality would receive two cheques from Alberta Agriculture and Rural Development, one for their final allocation and one for the Wild Boar Pilot Project. The program complimented the Agriculture Services Board Grant Program and the grant money available for the Wild Boar Pilot Program was not included in the grant allocation. As Yellowhead County wished to participate in the program an additional agreement that outlined the program as well as the responsibilities had to be completed.

Attached to the agenda package were documents which included the new agreement as Yellowhead County wished to participate in the Wild Boar Pilot Program. The documents included the wild boar-at-large declaration form that all claimants had to read and sign to receive their claim and the sample spreadsheet the claimant's and Agricultural Service Boards had to complete and submit for fund reimbursement.

RES 950-12-09-08

MOVED BY Councillor Velichko that Council approves of Yellowhead County's participation in the Wild Boar At-Large Pilot Program offered by Alberta Agriculture and Rural Development (AARD).

CARRIED UNANIMOUSLY

7.1 2009 INTERIM BUDGET

Administration advised that the 2009 Interim Budget had been prepared and presented to Council at a budget discussion meeting on October 27, 2008. Revisions were entered, based on the discussions and subsequent Council resolutions. The total for the 2009 Interim Budget was \$85,755,053, comprised as followed:

- \$31,760,652 capital expenditures,
- \$19,072,323 school and senior requisitions,
- \$34,922,078 operating expenditures.

It was important to note that due to the change in accounting for Tangible Capital Assets, being implemented under Pubic Sector Accounting Board 3150, all road and bridge construction would be classified as capital which increased the capital portion of the budget substantially. At this point no tax rate increase was included and taxation and requisition amounts were entered at the 2008 amounts.

The 2009 Final Budget would not be completed until assessment and requisitions amounts were received in approximately March 2009, however in order for the requirements of the Municipal Government Act to be met, Council must adopt an operating budget for the interim period commencing January 1, 2009. As per Section 242(3) of the Municipal Government Act the 2009 Interim Budget ceased to have any effect when the 2009 Final Budget was adopted.

RES 951-12-09-08

MOVED BY Councillor Kwirant that Council adopts the 2009 Interim Operating and Capital Budget as presented;

AND THAT as per Section 242(3) of the Municipal Government Act the 2009 Interim Budget ceases to be effective when the 2009 Final Budget is adopted.

CARRIED UNANIMOUSLY

7.2 FIRST, SECOND AND THIRD READING OF BYLAW NO. 35.08, BEING A BYLAW TO SET ADMINISTRATION FEES

Administration advised that Bylaw No. 35.08 was a bylaw that set the Administration fees and that the purpose of the bylaw was to update the current Administration Fees Bylaw No. 19.08 to include a schedule of fees for the inspection of approaches.

The fees were established to best utilize Yellowhead County staff resources during the inspection process which ensured that the ratepayer received the required input and ensured that County standards were met during approach construction. Inspections that would be provided free of charge included one inspection at the locate stage, one inspection at the dirt works stage and one final inspection. All other inspections that Yellowhead County staff were requested to perform during the construction of the approach would be charged on an escalating fee schedule. The fee schedule was as followed:

- \$200.00 for the first additional inspection,
- \$300.00 for the second additional inspection,
- \$400.00 per inspection for all subsequent additional inspections.

FIRST READING

RES 952-12-09-08 MOVED BY Councillor Olson that Council gives Bylaw No. 35.08 being a bylaw to set Administration Fees, first reading;

AND THAT Bylaw No. 19.08 was rescinded.

CARRIED UNANIMOUSLY

SECOND READING

RES 953-12-09-08 MOVED BY Councillor Webster that Council gives Bylaw No. 35.08 second reading.

CARRIED UNANIMOUSLY

RES 954-12-09-08 MOVED BY Councilor Richter that Council presents Bylaw No. 35.08 for third reading at this meeting.

CARRIED UNANIMOUSLY

THIRD READING

RES 955-12-09-08 MOVED BY Councillor Lowe that Council gives Bylaw No. 35.08 third and final reading.

CARRIED UNANIMOUSLY

8.1 COUNCIL AND COUNCIL COMMITTEES SCHEDULE

Council reviewed the Council and Council Committees Schedule.

RES 956-12-09-08 MOVED BY Councillor Velichko that Council accepts for information the Council and Council Committees Schedule as presented.

CARRIED UNANIMOUSLY

8.2 COUNCIL INFORMATION PACKAGES DATED NOVEMBER 27, 2008; DECEMBER 2, 2008 AND DECEMBER 4, 2008

Council reviewed the Council Information Packages dated November 27, 2008; December 2, 2008 and December 4, 2008.

RES 957-12-09-08 MOVED BY Councillor Lowe that Council accepts for information the Council Information Packages dated November 27, 2008; December 2, 2008 and December 4, 2008 as previously circulated.

CARRIED UNANIMOUSLY

8.3 ORGANIZATIONAL ISSUES UPDATE - DECEMBER 2008

Council reviewed the December 2008 Organizational Issues update.

RES 958-12-09-08 MOVED BY Councillor Bissell that Council accepts for information the December 2008 Organizational Issues update submitted by the Chief Administrative Officer.

CARRIED UNANIMOUSLY

10.0 MAYOR AND COUNCILLOR REPORTS

RES 959-12-09-08 MOVED BY Councillor Webster that Council accepts for information the reports submitted by Councillors Bissell, Lowe, Olson, Velichko, Webster and Mayor Soroka.

CARRIED UNANIMOUSLY

11.0 MEDIA ENQUIRIES

The media had the following questions:

- 1) How did the 2009 budget compare to the 2008 budget?
Administration advised that the 2008 budget had been \$102 Million compared to the 2009 budget of \$85 Million.
- 2) What was the location of the County roads that were chip sealed?
Administration advised the roads that were chip sealed were Maskuta Estates, Mountain View Estates, Carldale Road, Trans Mountain Road and Bickerdike Road.
- 3) When had Administration toured the roads that were chip sealed?
Administration advised that the road tour of the chip sealed roads occurred on November 27, 2008.

12.0 IN-CAMERA SESSION

RES 960-12-09-08 MOVED BY Councillor Kwirant that Council enters into an In-Camera Session at 4:21 p.m. to discuss a land issue.

CARRIED UNANIMOUSLY

RES 961-12-09-08 MOVED BY Councillor Webster that Council ends the In-Camera Session at 4:26 p.m.

CARRIED UNANIMOUSLY

RES 962-12-09-08 MOVED BY Councillor Richter that Council authorizes Administration to renew the current Licenses of Occupation in Coalspur at existing rate of \$400.00 for a one year period, expiring December 31, 2009;

AND THAT no transfers of leases would be granted.

CARRIED UNANIMOUSLY

RES 963-12-09-08 MOVED BY Councillor Velichko that Council adjourns the regular council meeting at 4:29 p.m.

CARRIED UNANIMOUSLY

MAYOR, Gerald Soroka

CHIEF ADMINISTRATIVE OFFICER, Jack Ramme