



BYLAW NO. 35.08

*BEING A BYLAW OF YELLOWHEAD COUNTY,
IN THE PROVINCE OF ALBERTA,
FOR THE PURPOSE OF SETTING ADMINISTRATION FEES*

WHEREAS, the Municipal Government Act, Being Chapter M-26.1, R.S.A., 2000 gives authority to a Council to set various administration fees;

AND WHEREAS, the Council for Yellowhead County wishes to set administration fees;

NOW THEREFORE, the Council for Yellowhead County, in the Province of Alberta, duly assembled, hereby enacts as follows:

- 1.0 This bylaw shall be cited as the Yellowhead County "Administration Fees Bylaw".
- 2.0 In this Bylaw
 - a) "Bylaw" means a bylaw of the County;
 - b) "County " means Yellowhead County;
 - c) "Council" means Council of Yellowhead County;
 - d) "Chief Administrative Officer" means the designated officer appointed as Chief Administrative Officer by the Council;
 - e) "Director of Corporate Services" means the employee appointed as Director of Corporate Services;
- 3.0 That upon the receipt of a fee set out in Schedule "A" attached to and forming part of this bylaw, the Director of Corporate Services or designate, shall issue a tax search stating whether or not all taxes in respect of any assessable parcel of land or other property have been paid and, if not, the amount of current taxes and arrears payable against the parcel or other property.
- 3.1 That upon the receipt of a fee set out in Schedule "A" the Director of Corporate Services, or designate, shall issue a certificate stating whether or not all taxes in respect of any assessable parcel of land or other property have been paid and, if not, the amount of current taxes and arrears payable against the parcel or other property.
- 3.2 That upon receipt of a request in writing, including a legal or other description of the parcel by which it can be located, upon the agreement of the landowner in writing, and upon receipt of a fee set out in Schedule "A" the Director of Corporate Services or designate will issue a statement in writing, showing:
 - a) the description of the parcel as set out in the assessment roll; and
 - b) the latest assessed value of land and of the improvements as set out in the assessment roll.



- 3.3 That upon receipt of a further fee set out in Schedule "A" there shall be included in the statement referred to in Subsection 3.2, the assessments year by year, as set out in the assessment roll, for the years requested.
- 4.0 Publications produced for sale to the public will be charged at a fee as set out in Schedule "A".
- 5.0 Municipal maps shall be available for sale and charged at a fee as set out in Schedule "A".
- 6.0 That a fee as set out in Schedule "A" shall be charged for the receipt and deposit of non-sufficient fund cheques.
- 7.0 A fee shall be charged for locating and retrieving records, producing a record from an electronic record, preparing and handling a record for disclosure, supervising the examination of a record, shipping a record, and copying a record. The amount of the fee charged shall be in accordance with the maximum allowed under the *Freedom of Information and Protection of Privacy Regulation AR 200/95*.
- 8.0 A fee shall be charged for the filing of an Application for Assessment Appeal in accordance with the rates set out in Schedule "A". In accordance with MGA Section 481(3) any such fee paid by the complainant shall be refunded if the assessment review board rules in the complainant's favour or if on appeal the Municipal Government Board rules in favour of the complainant.
- 9.0 A fee shall be charged, as set out in Schedule "A", for the application of calcium chloride dust suppressant for a length of 200 meters adjacent to residences.
- 10.0 A fee shall be charged, as set out in Schedule "A", for the inspection of access approaches.
- 11.0 The fees as set out in Schedule "A" may be amended as required from time to time by a Resolution of Council.
- 12.0 This Bylaw shall take effect immediately upon the date of final reading. Bylaw No.19.08 is repealed when this Bylaw comes into effect.

READ a first time this 09 Day of December A.D., 2008.

READ a second time this 09 Day of December A.D., 2008.

READ a third time this 09 Day of December A.D., 2008.

SIGNED this 09 Day of December A.D., 2008.

Mayor, Gerald Soroka

Chief Administrative Officer, Jack Ramme



Schedule "A"
Schedule of Fees

Section	Description	Fee
3.0	Tax Search	\$10.00
3.1	Tax Certificate	\$20.00
3.2	Assessment Information	\$10.00
3.3	Assessment Information Year-By-Year	\$10.00
4.0	Land Use Bylaw No. 2.06 (Text only)	\$15.00 each
	Land Use Bylaw No. 2.06 (Maps only)	\$25.00 each
	Land Use Bylaw No. 2.06 (Text and Maps)	\$40.00 each
	Municipal Development Plan Bylaw No. 1.06	\$15.00 each
5.0	Maps	\$15.00 per map sheet
6.0	Non-Sufficient Fund Cheques	\$20.00 per occurrence
7.0	Records	as per FOIP Regulation AR200/95 Schedule A
8.0	Application for Assessment Appeal Industrial, Commercial, Multi-Residential Single Residential and Farmland	\$100.00 per assessed parcel \$50.00 per assessed parcel
9.0	Calcium Chloride Dust Suppressant	\$250 per 200 meters
10.0	Approach Inspections:	
	Inspection to confirm location	One only free of charge
	Final inspection of dirt works	One only free of charge
	Inspection upon completion	One only free of charge
	1 st additional inspection	\$200.00
	2 nd additional inspection	\$300.00
	All subsequent inspections	\$400.00 per inspection